



**SWINOMISH INDIAN TRIBAL COMMUNITY**  
**OFFICE OF PLANNING & COMMUNITY DEVELOPMENT**  
 11430 Moorage Way La Conner, WA 98257  
 Phone 360-466-7280 FAX 360-466-1615

**LAND DIVISION APPLICATION**

Long Plat (5 or more lots)  Short Plat (2-4 lots) **APPLICATION NO.** \_\_\_\_\_

For **Long Plat** applications, applicant shall be charged a **\$600.00** application fee plus **\$25.00 per lot** to be created; for **Short Plats**, applicant shall be charged **\$400.00** plus **\$50.00 per lot**. The Office of Planning & Community Development MAY authorize refunding of not more than 80 percent of the application fee, prior to commencement of the application review, if the application is withdrawn or cancelled. Any request by the applicant for refund of fees must be filed no later than 180 days after the date of fee payment.

**SECTION 1 – APPLICANT INFORMATION**  
 (attach additional information as necessary)

**Applicant/Proponent Name:** \_\_\_\_\_

**Applicant/Proponent Organization:** \_\_\_\_\_

**Applicant/Proponent Mailing Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Telephone:** ( ) \_\_\_\_\_ **Cell Phone:** ( ) \_\_\_\_\_ **Fax:** ( ) \_\_\_\_\_

**Owner Name:** \_\_\_\_\_

**Owner Organization:** \_\_\_\_\_

**Owner Mailing Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Telephone:** ( ) \_\_\_\_\_ **Cell Phone:** ( ) \_\_\_\_\_ **Fax:** ( ) \_\_\_\_\_

**Contractor (Company):** \_\_\_\_\_ **Contact:** \_\_\_\_\_

**Contractor Address:** \_\_\_\_\_

**Contractor Registration No.** \_\_\_\_\_ **Expires:** \_\_\_\_\_

**Telephone:** ( ) \_\_\_\_\_ **Cell Phone:** ( ) \_\_\_\_\_ **Fax:** ( ) \_\_\_\_\_

**SECTION 2 – PROPERTY INFORMATION**

**Site Address:** \_\_\_\_\_

**Government Lot #:** \_\_\_\_\_ **Parcel #:** \_\_\_\_\_ **Assessor's Tax Account #:** \_\_\_\_\_  
 (Trust Land Only)

**Current Zoning:** \_\_\_\_\_ **Overlay District(s):** \_\_\_\_\_

Legal Description of property (include additional attachments as necessary):

### SECTION 3 – PROJECT INFORMATION

Proposed Plat Name: \_\_\_\_\_

Total Acres: \_\_\_\_\_ Acres to be developed: \_\_\_\_\_ Open Space: \_\_\_\_\_

No. of lots to be created: \_\_\_\_\_ Percent of plat proposed for open space: \_\_\_\_\_

Will there be covenants or restrictions associated with this land division? YES / NO  
(If yes, attach copy)

Current use of property: \_\_\_\_\_ For how long? \_\_\_\_\_

Has the property been short platted within the last 5 years? YES / NO

Project Description (include additional attachments as necessary):

### SECTION 4 – INFRASTRUCTURE INFORMATION

Water Service Provider (if not available, indicate existing or proposed service):

Sewer Service Provider (if not available, indicate existing or proposed service):

Roadway(s) providing primary access to property: \_\_\_\_\_

Roadway width: \_\_\_\_\_ Roadway Classification: \_\_\_\_\_

## Land Division Submittal Checklist

Submittal Item	Preliminary Submittal	Received	Final Submittal	Received	Complete
Plat (5 copies)	X		X		
Property Deed / Title Report	X		X		
Adjacent Owner List (300 ft.)	X		X		
Access Permit	X		X		
Parking Plan	X		X		
Temporary Erosion Control Plan	X		X		
Permanent Erosion Control Plan	O		X		
Clearing and Grading Plan (with quantity/location of cuts and fills)	X		X		
Right-of-Way/Road Plan (with references to road standards)	X		X		
Utility Plan	X		X		
Surface Water Management Plan	X		X		
Permanent Landscaping Plan	O		X		
TEPA Checklist	X		X		
NEPA document (if required)	X		X		
Letter(s) of availability for Water/Sewer service	X		X		
On-Site Septic Plan and Approval (If public sewer not available)	O		X		
Water Use Permit Approval (If public Water not available)	O		X		
X = Required O = Optional					

Application is hereby made for a permit to authorize the activities described herein. I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief, such information is true, complete, and accurate. If further certify that I possess the authority to undertake the proposed activities. I hereby grant to the officials of the Swinomish Indian Tribal Community the right to enter the above-described location to inspect the proposed or completed work.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Owner/Applicant)

FOR OFFICIAL USE ONLY	
<b>Fees Paid? YES / NO</b> Received By: _____ Date _____ Receipt No. _____	Application Reviewed By: _____ Required Attachments Received? YES / NO Re-submittal Checklist given to applicant? YES / NO