



SWINOMISH INDIAN TRIBAL COMMUNITY

11404 Moorage Way
La Conner, Washington, 98257-0817
Phone (360) 466.3163 | Fax (360) 466.5309

JOB ANNOUNCEMENT

FISHERIES TECHNICIAN

SALARY: \$16.00 PER HR.

CLOSES: August 4, 2015

This is a full-time position starting at the end of September 2015

GENERAL FUNCTION:

The Fisheries Technician is a full-time permanent position reporting directly to the Shellfish Technician and the Senior Shellfish Biologist.

REPRESENTATIVE ESSENTIAL DUTIES AND RESPONSIBILITIES:

This list is intended only to illustrate the various types of work that may be performed. The omission of specific statements does not exclude them from the position if the work is related to the position.

Fisheries Technician duties include but are not limited to the following tasks:

- Assisting the Shellfish Technician in managing the bait clam fishery
 - Aid in schedule development
 - Work as assistant or lead field monitor during fisheries
 - Comply with tribal, state, and federal regulations
 - Submit fishery regulations
 - Fulfill Department of Health requirements
 - Collect data to be provided to Washington Department of Fish and Wildlife
 - Enter fishery data into Access database
 - Maintain and manage field equipment
 - Collaborate with the Shellfish Technician in finding other beaches for bait fishery
- Conduct scientific/research dives for various purposes ranging from but not limited to geoduck surveys, geoduck reconnaissance, sea cucumber harvest, marine ecology, aquaculture research, etc.
- Collaborate on geoduck surveys as a scientific research diver, boat tender, and boat handler
- Participate in and occasionally lead intertidal clam surveys throughout the Tribe's U&A
 - Prepare equipment for surveys
 - Process and identify samples
 - Enter data into an Access database
- Contribute to Olympia oyster restoration project

- Work as a field monitor
- Enter data in Access database
- Participate in juvenile clam surveys
 - Process samples using a dissecting microscope
- Assist in statewide historical clam population analysis
- Provide assistance in report writing for scientific or educational purposes
- Operate Swinomish research vessel as a dive tender
- Responsible for maintaining and operating boats for research purposes
- Assist in managing geoduck fishery and work as a field monitor for the fishery
- Other duties as assigned

OTHER DUTIES

Because of the Tribe's commitment to community service and the well-being of its members, each employee may be expected to perform a wide range of office and field duties from time to time. Such duties may or may not be related to their regular responsibilities.

WORKING CONDITIONS:

The working conditions described here are representative of those that must be met by an employee to successfully perform the essential duties of this position.

- While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms.
- The employee frequently is required to stand and talk or hear.
- The employee is occasionally required to walk, sit, climb or balance, stoop, kneel, crouch, or crawl, and smell.
- The employee must be able to lift and/or move up to 50 pounds.
- Specific vision abilities required by this job include: close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.
- While performing the duties of this job the employee regularly works outside in inclement weather conditions.

MINIMUM REQUIREMENTS:

- A Bachelor of Science degree in biology, marine biology, environmental science, or other related science
- Advanced Open Water Diver certification required
 - 50+ logged dives, cold water, and drysuit diving experience preferred
 - Enriched Air Nitrox and DAN O₂ certification preferred
- Proficient with Windows Office
 - Familiar with Microsoft Access

- Must be physically fit and able to:
 - Walk long distances (>1 mile) on beaches, sometimes carrying heavy buckets (>50 lbs) for extended periods of time
 - Lift heavy bags of clams and gear (>50 lbs)
 - Dig multiple areas of the beach within short periods of time
- Commit to working on scheduled field days including occasional work on weekends, evenings, or at odd hours
- Be willing to work long hours outside, sometimes in inclement weather and at odd hours
- Familiarity with clam species and clam digging techniques preferred
- Ability to travel for various tasks and training
- Washington State Boater Education Card preferred but not necessary, willingness to obtain certification and operate a boat is necessary
- First Aid and CPR certifications preferred but not necessary, willingness to obtain certifications is necessary
- Strong work ethic and ability to work independently
- Must have valid Washington State Driver's License (or ability to immediately switch to WA driver's license if moving from out-of-state).
- Must pass a drug test and background check

* If the applicant is a Swinomish Tribal Member, the technician will not be able to participate in the bait clam fishery because they need to be working during all bait clam openings.

SPECIAL REQUIREMENT:

Valid Washington State Driver's License (or ability to immediately switch to WA driver's license if moving from out-of-state).

EMPLOYMENT CONDITIONS:

The Personnel Policies and Procedures of the Swinomish Tribal Community apply to all employees. Employees in this classification are considered non-exempt.

APPLICATION INSTRUCTIONS

- Request an Swinomish Tribal Community application by calling **(360) 466-7353** or e-mail to aidwards@swinomish.nsn.us
- Include a **cover letter** identifying why you feel you are qualified for this position.
- Include a resume or CV
- Include copies of SCUBA certification card(s)
- Include the completed Swinomish Tribal Community application form; **do not write "see resume" on the application.**
- Return cover letter, resume, and application to Alethia Edwards, Human Resource Director by 5:00pm, August 4, 2015.

**Swinomish Tribal Community
Personnel Office
PO Box 817
11404 Moorage Way
La Conner, WA 98257**

Consistent with practices of federally recognized Indian Tribes, Native American hiring preference may apply. All offers of employment are contingent of the successful completion of a drug and alcohol screening (per job description) and criminal background investigation.

Revised 1/5/2015