



SWINOMISH INDIAN TRIBAL COMMUNITY
OFFICE OF PLANNING & COMMUNITY DEVELOPMENT
 11430 Moorage Way • La Conner, WA 98257
 Phone 360-466-7280 • Fax 360-466-1615

Date stamp

LAND DIVISION APPLICATION

Long Plat (5 or more lots) Short Plat (2-4 lots) **APPLICATION NO. #** _____

For **Long Plat** applications, applicant shall be charged a **\$600.00** application fee plus **\$25.00 per lot** to be created; for **Short Plats**, applicant shall be charged **\$400.00** plus **\$50.00 per lot**. The Office of Planning & Community Development MAY authorize refunding of not more than 80 percent of the application fee, prior to commencement of the application review, if the application is withdrawn or cancelled. Any request by the applicant for refund of fees must be filed no later than 180 days after the date of fee payment.

APPLICANT INFORMATION (ATTACH ADDITIONAL INFORMATION AS NECESSARY)		
APPLICANT	OWNER	CONTRACTOR
Name:	Name:	Company:
Address:	Address:	Contact:
City:	City:	Address:
State:	State:	City: Zip Code:
Zip Code:	Zip Code:	Day Phone:
Day Phone:	Day Phone:	Cell Phone:
Cell Phone:	Cell Phone:	Fax:
Fax:	Fax:	Registration No:
		Expiration Date:
Designated agent/contact for application (check one only): <input type="checkbox"/> Applicant <input type="checkbox"/> Owner <input type="checkbox"/> Contractor		
PROJECT SITE IDENTIFICATION		
Site Address:	Lot/Block#:	Parcel I.D. #
Assessor's Tax Account #:	Current zoning:	
Legal Description of property (include additional attachments as necessary):		
PROJECT INFORMATION		
Proposed Plat Name:		
Total Acres:	Acres to be Developed:	Open Space:
No. of lots to be created:	Percent of plat proposed for open space:	
Will there be covenants or restrictions associated with this land division? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, attach a copy)		
Current Use of the Property:		
For How Long?		
Has the property been short platted within the last 5 years? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Project Description (include additional attachments as necessary):		

INFRASTRUCTURE INFORMATION

Water Service Provider (if not available, indicate existing or proposed service):

Sewer Service Provider (if not available, indicate existing or proposed service):

Roadway(s) providing primary access to property:

Roadway width:

Roadway Classification:

LAND DIVISION SUBMITTAL CHECKLIST

Submittal Item	Preliminary Submittal	Received	Final Submittal	Received	Complete
Plat (5 copies)	X		X		
Property Deed / Title Report	X		X		
Adjacent Owner List (300 ft.)	X		X		
Access Permit	X		X		
Parking Plan	X		X		
Temporary Erosion Control Plan	X		X		
Permanent Erosion Control Plan	O		X		
Clearing and Grading Plan (with quantity/location of cuts and fills)	X		X		
Right-of-Way/Road Plan (with references to road standards)	X		X		
Utility Plan	X		X		
Surface Water Management Plan	X		X		
Permanent Landscaping Plan	O		X		
TEPA Checklist	X		X		
NEPA document (if required)	X		X		
Letter(s) of availability for Water/Sewer service	X		X		
On-Site Septic Plan and Approval (If public sewer not available)	O		X		
Water Use Permit Approval (If public Water not available)	O		X		

X = Required

O = Optional

Application is hereby made for a permit to authorize activities described herein. I certify that I am familiar with the information contained in this application and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities. I hereby grant to the officials of the Swinomish Indian Tribal Community the right to enter the above-described location to inspect the proposed and/or completed work.

Signature (Required): _____ **Date:** _____

STAFF USE ONLY

Fees Paid: Yes No

Application Reviewed By:

Received By: _____ Date: _____

Required Attachments Received: Yes No

Receipt No. _____

Re-submittal Checklist given to applicant: Yes No